**Florida Entomological Society**

**Executive Board Meeting**

**Verdanza Hotel, Isla Verde, Puerto Rico**

**Call to Order** – President Rui-De Xue called the meeting to order at 6:00 PM, July 16, 2017

**Attendance:** Rui-De Xue, Phil Stansly, Heather McAuslane, Jawwad Qureshi, Bill (William) Kern, Blair Siegfried, James Cilek, Christopher Bibbs

Phil made a motion to approve the last executive board meeting minutes (March 27, 2017); seconded by Heather. Motion passed unanimously by voice vote.

**Annual Meeting**FES annual meeting report was provided by Phil. The meeting program has been updated and is being printed on-site at the meeting venue. Copies will be posted at meeting room entryways to facilitate attendance. Presentations are being uploaded to the respective meeting room before the scheduled program. The moderator or a technical operator will be in the rooms to manage uploads.

Catherine Mannion has resigned her duties due to personal constraints. There is no current candidate for President.

Jawwad made a motion to keep Rui-De and Phil in their current positions for an additional year to allow Heather to serve a normal position timeline as Vice President; seconded by Bill. Motion passed unanimously by voice vote.

Heather is the next program chair. She will coordinate the next meeting dates.

Christopher Bibbs was accepted as a student member of the board.

**Committee Reports**i) Financial committee report postponed due to Tersa DuChene’s absence.

ii) Publication committee report submitted by John Capinera in writing. James Cilek is welcomed as a new co-editor to replace Jim Nation. There is still no taxonomy editor to replace Ian Stocks John Capinera, James Cilek, Gaddy Redi, and Kirsten Pelz-Stelinski are the co-editors going forward.

The first two issues this year have totaled 500 pages (up from 2016), but this level of output may not continue.

John Capinera recommended the business manager provide a protocol and notification to the co-editors explaining the option to accept or waive the stipend benefit.

iii) Student activity report was provided by Heather Mcauslane. The student competition has been organized with three PhD competition judges and three MSc competition judges. The competition was entered by six PhD students and seven Masters students, totaling thirteen competition entrants. Eleven of the competition students applied for and will receive $300 in travel assistance. There will be no mini-grants or other scholarships at this time.

A student luncheon will be held on Jul 17, 2017 to host the competition students and the session moderators for the competition. A total of $1,500 was put into two socials for the students in addition to the luncheon.

iv) Award committee report provided by Jawwad Qureshi. All three award committee members are in attendance of the FES meeting. Frames and certificates are prepared for the three main awards being distributed this meeting.

v) Public relations committee report provided by Blair Siegfried. No change in status since March.

vi) Nomination committee report provided by Phil Stansly. Voting will conclude by the July 19 business meeting. Approximately 25 nominations have been received by this report. This is sparse compared to the 125 voting-member pool.

Heather suggested that in future nominations that a remote balloting medium be used so that a board member is not required to manually receive and tally submissions.

vii) Business manager report will be postponed to the Jul 19 business meeting.

viii) 2018 annual meeting vote provided by Rui-De Xue. An online vote will be issued to the board to pick venues within a $125/night boarding cost. Other venue options have far exceeded this target cost. Rui-De suggested a Northeast Florida venue that has ~$110/night rates. Other options are being investigated.

**Close of Business** – Motion to adjourn the meeting made by Phil; seconded by Bill. Motion passed unanimously by voice vote.

Adjourn 6:33 PM

Submitted by: Christopher Bibbs, Student Member